



## **Board of Directors Job Description and Application**

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**Tree Davis Mission:** To enhance and expand the urban forest by teaching the people of our community to plant and care for trees.

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### **Our community trees need YOU...**

Tree Davis seeks individuals from the Sacramento/Yolo County area who hold a deep appreciation for our regional urban forest to serve on our Board of Directors. Trees provide our community with innumerable benefits from increased public and environmental health to improved home values. Trees benefit everyone, but without community leadership and care, they can be mismanaged and forgotten in local budget allocations. Tree Davis is involved with direct action to plant and care for trees by leading volunteers in these efforts every weekend. We are also involved with local advocacy, policy and planning. Therefore, Tree Davis seeks active community leaders with skills in the following areas to aid us in our mission: business and professional management, accounting/book-keeping, legal expertise, grant writing/fundraising experience, policy experience, community outreach and education experience, a passion for trees and community building.

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### **Thank you for your interest in serving as a member of the Tree Davis Board of Directors!**

Serving on the board is a rewarding experience and an opportunity for personal and professional growth. Completing this form will help you understand the skills and time/resource commitments of this leadership position. Please return the completed application to the Tree Davis Board of Directors ([bod@treedavis.org](mailto:bod@treedavis.org)). Applications are used by the Board Development Committee to identify and evaluate potential board candidates. All new directors are elected by a majority vote of current board members. Please submit applications by November 30, 2020.

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### **Board Member Responsibilities**

1. Over the course of a 2 year (renewable) term, commits 7 – 10 hours per month to actively participating in full board meetings, committee meetings/activities and/or Tree Davis weekend events AND \$50 annual member dues OR an alternative sliding scale combination of time/money.
2. Stays informed about committee matters, is prepared for meetings, and reviews and comments on minutes and reports.
3. Builds a collegial working relationship with other committee members that contributes to consensus-building.
4. Participates in the board's organization-level evaluation and planning efforts. Also participates in board self-evaluation and planning process.
5. Participates in the advancement of our mission and strategic plan including fundraising and member recruitment.

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### **Board Candidate Questionnaire**

1. Why do you care about trees and the urban forest?

2. How do you see yourself giving time, energy and/or resources to support Tree Davis' mission? If you are interested in a future Board Officer position (President, VP, Treasurer, Secretary), please mention it here.

3. If selected, how do you feel you could contribute to the success of Tree Davis? Please check all skills that apply:

- Accounting
- Finance
- Law/Compliance
- Marketing/Communications/Outreach
- Deep Subject Matter Expertise (i.e. Certified Arborist)
- Information Technology
- Public Relations
- Human Resources
- CEO/Senior Management Experience
- Strategy Development and Implementation
- Fundraising
- Project Management
- Collaborative Mindset
- Negotiation Skills/Ability to Challenge the Status Quo
- Verbal Communication Skills
- Mentoring/Teaching Abilities
- Grant Writing
- Event Planning
- Other (please specify)

4. Are you comfortable soliciting others for funding and/or Tree Davis membership? \_\_\_\_\_ If yes, describe any experience(s) in doing so:

5. Why is community leadership important to you?